

Tennis (Girls)

TOURNAMENT PROCEDURE

1. ASSIGNMENT OF SCHOOLS WILL BE ON A GEOGRAPHICAL BASIS IN TWO DIVISIONS (1-2)

- The largest 66% of schools sponsoring tennis are in Division 1 with the remaining 34% of schools in Division 2.
- Cooperative teams are placed into divisional competition on the basis of the combined enrollment of the schools involved.
- Schools may be allowed to play up one division in any sport (except football) from where its enrollment would otherwise place it if an application is submitted prior to **December 1**. This will not cause other schools to be displaced.

Note: Please refer to tournament performance factor and procedures outlined in the Constitution, Article III, 3B and Appendix N.

2. THE TOURNAMENT PLAN – LEVELS OF COMPETITION, DATES, QUALIFYING AND SITES – IS AS FOLLOWS:

Note: In the event scheduled classes are interrupted or terminated due to infectious/communicable disease, refer to WIAA Bylaws, Article II, Section 6-A. (p. 25) of WIAA SENIOR HIGH HANDBOOK.

- Schools are assigned to:
 - Division 1 - One of sixteen subsectionals on Monday, October 5 or Tuesday, October 6, with those reaching the semifinals in Flight 1 singles or doubles and those reaching the finals in Flights 2, 3, or 4 singles and Flights 2 and 3 doubles advancing to one of eight sectional meets on Wednesday, October 7 or Thursday, October 8.
 - Division 2 - One of eight subsectionals on Monday, October 5 or Tuesday, October 6 with those reaching the semifinals in Flight 1 singles or doubles and those reaching the finals in Flights 2, 3, or 4 singles and Flights 2 and 3 doubles advancing to one of four sectional meets on Wednesday, October 7 or Thursday, October 8.

b. State

- The State Individual Tournament will be held on Thursday-Friday-Saturday, October 15-16-17 at Nielsen Tennis Stadium (indoor) at UW-Madison.
- The State Team Tournament will be held on Friday-Saturday, October 23-24 at Nielsen Tennis Stadium (indoor) at UW-Madison.
- Participating in the State Individual Tournament will be:

Division 1 - The top four finishers in Flight 1 and the top finisher in Flight 2 in singles and doubles at each sectional. A maximum of sixteen additional singles players and doubles teams, which were eliminated earlier in the tournament series, (singles players in singles only, doubles teams in doubles only) selected by the State Seeding Committee with WIAA approval. One of the singles players/doubles teams must be chosen from each sectional. A player must have taken the court and played a point at the subsectional or sectional level to be eligible for consideration as a special qualifier.

Division 2 - The top four finishers in Flight 1 and the top finisher in Flight 2 in singles and doubles at each sectional. A maximum of eight additional singles players and doubles teams, which were eliminated earlier in the tournament series, (singles players in singles only, doubles teams in doubles only) selected by the State Seeding Committee with WIAA approval. One of the singles players/doubles teams must be chosen from each sectional. A player must have taken the court and played a point at the subsectional or sectional level to be eligible for consideration as a special qualifier.

Note: If a player, who has qualified for the State Individual Tournament, is unable to participate, the WIAA must be notified by **Noon** on Friday, October 9. The State Seeding Committee will be allowed to select an additional qualifier(s) if notification is received by the time identified above.

- Participating in the State Team Tournament will be:
Divisions 1 and 2 - The sectional team champion.
- Seeding the State Team Tournament
 - Division 1 - the eight State Tournament qualifying teams will be placed in rank order. The qualifying coaches will conduct a conference call on Friday prior to the State Tournament to place and draw the teams into the State Tournament brackets. The WIAA staff will conduct the meeting.
 - Division 2 - the four State Tournament qualifying teams will be placed in the rank order. The qualifying coaches will conduct a conference call prior to the State Tournament to place and draw (the teams into the State Tournament brackets. the WIAA staff will conduct the meeting).

Note: The coaches association president or a designated representative will participate in the seeding meeting to cast the tie-breaking vote, if needed.

3. RULES GOVERNING COMPETITION

All specifications of Numbers 8 and 15 under SEASON REGULATIONS (pages 50 and 51) will apply with these exceptions and additions:

Athletes who are ineligible during the WIAA Tournament (for any reason) may not appear in uniform, participate in warm-ups, and may not participate in the awards ceremony at the WIAA Tournament. Exception: An injured athlete will be allowed to participate in the awards ceremony provided he/she is included in the roster allotment for that game.

EXCEPTIONS

15. a. Under Adaptations to USTA Rules does not apply.

ADDITIONS

- A school must participate in a minimum of four meets during the regular season.
- A school may not compete in the tournament program if it has participated in more than 14 meets, more than six multischool meets during the regular season, or scheduled more than one varsity meet per day.
- A tournament team for subsectionals shall consist of the following for both divisions:
 - Singles - Four individuals placed in Flights 1, 2, 3, and 4.
 - Doubles - Three teams placed in Flights 1, 2, and 3.

A player may not be switched from singles to doubles or vice versa or from one doubles team to another doubles team once the tournament series begins. Players must be played in rank order.

- d. A tournament begins when the first match of that tournament is assigned to a court. After that assignment, no substitutes are allowed in singles.
- e. Competition shall be as follows:
 - (1) Straight elimination (best two-out-of-three sets, with the third set being a 10 pt. match tie-break) at all levels.
 - (2) Playoff for third place between losers of semifinals at sectional and State Individual Tournament.
 - (3) Playoff (in two rounds) for fifth place between losers of quarterfinals at State Individual Tournament.
- f. An individual player (singles or doubles) will not be required to play more than three matches in one day except during the sectional meet and the State Individual Meet.
- g. The WIAA will be furnishing a web address to all participating schools for an Online Entry which should be completed by Thursday, October 1. A school's entry becomes official when it is submitted to the tournament manager. Along with the Entry Form, each player/doubles team must submit a detailed listing of their season match by match. Significant wins and losses to ranked opponents should be recorded.
 - (1) A Division 1 singles player shall play in a minimum of six singles matches at any flight during the regular season in order to be entered in the subsectional tournament at Flights 1, 2, and 3 only. A Division 2 singles player shall play a minimum of five singles matches at any flight during the regular season in order to be entered in the subsectional tournament at Flights 1, 2, and 3 only.
 - (2) A Division 1 doubles team shall play in a minimum of six doubles matches at any flight during the regular season in order to be entered in the subsectional tournament at Flights 1 and 2 only; A Division 2 doubles team shall play in a minimum of five doubles matches at any flight during the regular season in order to be entered in the subsectional tournament at Flights 1 and 2 only.

Note: Exceptions will be allowed for the following reasons:

 - (a) Physician's statement that an athlete cannot participate;
 - (b) Coach presents a letter from their principal showing an athlete has been disciplined by that school; or
 - (c) The WIAA approves a change for extenuating circumstances – approval must be in writing from the WIAA in order to apply.
- h. Rest periods offered shall be one hour for singles players and 30 minutes for doubles teams between all matches regardless of play format. Two hours of rest must be offered to singles players between matches where the two-out-of-three set format is used outdoors. Indoor single matches where the two-out-of-three set format is used also require a two-hour recovery period is offered when a match lasts longer than 120 minutes. Rest periods may not be used for practice purposes.

Note: The meet manager may extend the rest periods for extremely hot weather or extra long matches.
- i. Warm-up time shall be limited to 10 minutes prior to any match. This allowed time must include all serving practice.
- j. Tardiness – The State Tournament manager has the authority to default a player/doubles team for tardiness. The following default rule shall apply during the State Tournament.
 - (1) A player or doubles team who finds that they will be delayed in arriving through no fault of their own must notify the tournament manager. The manager may delay the match starting time provided prior arrangements have been made to assure the player's arrival. Such delay shall not be of a length that the sequence of play for the involved bracket must be significantly altered.
 - (2) If a player or doubles team has an unexcused tardiness and has not contacted the tournament manager they shall be penalized one game for each five minutes delay from the time the players are called. After fifteen minutes, the tournament manager will default the absent player/doubles team.

Note: A tardy player/doubles team who has been penalized at least one game will also be penalized loss of toss.

 - (3) A defaulted match will be scored 2-0, 2-0.
- k. **All third sets shall be a 10 pt. match tie-break in lieu of a full third set throughout the tournament series (subsectionals, sectionals and State).**
- l. A Request for Seed Form must be submitted by each head coach on behalf of all state qualifiers for use by the State Seeding Committee. Inaccurate records may result in a loss of seed.
- m. Host schools are not permitted to allow participating schools to practice on their facilities prior to their tournament. Warm-ups are allowed prior to the start of competition.
- n. WIAA Tournament UAV Policy

The Board of Control has approved a policy for Unmanned Aerial Vehicles or drones at outdoor WIAA State Tournament Series events. UAVs are prohibited at all WIAA indoor tournaments. Drone operation requires a Remote Pilot Command license. Operators must also receive written consent from the WIAA executive office at least 24 hours in advance, as well as approval of the host facility event management. The complete policy for UAVs is located on page 50 of the Senior High Handbook. Contact the WIAA office with all requests to operate drones at WIAA Tournament events.
- o. A designated, on-site event, appropriate health-care professional who determines an athlete should not participate, shall not be overruled.
- p. For information about non-school participation, refer to Rules of Eligibility, Article VI, Section 1 of the Senior High Handbook and consult with Athletic Administration.

4. SUBSTITUTIONS

- a. Following are the substitution options available from the time subsectional lineups are turned in until the first match of the subsectional is assigned to a court for reasons of injury, illness, or school discipline:
 - (1) Move everyone up. (Can't substitute from singles to doubles or vice versa.)
 - (2) Direct substitution at that position.

Note: The flight shall be reseeded only if the player being replaced had received a seed.
- b. A singles player cannot be replaced during the subsectional and/or sectional tournament series.
- c. An individual who has qualified from the sectional to the Individual State Tournament as a singles player cannot be replaced.
- d. A doubles team cannot be changed:
 - (1) For any reason before a match ends.
 - (2) Except if a coach presents a physician's statement that an athlete cannot participate.
 - (3) Except if a coach presents a letter from their school principal showing an athlete has been disciplined by that school.
 - (4) Unless the WIAA approves a change.

- e. An individual who has qualified for the State Team Tournament cannot be replaced prior to the start of the team tournament:
 - (1) Except if a coach presents a physician's statement that an athlete cannot participate.
 - (2) Except if a coach presents a letter from their school principal showing an athlete has been disciplined by that school.
 - (3) Unless the WIAA approves a change for extenuating circumstances.
 - (4) Substitution options:
 - (a) Move everyone up.
 - (b) Allow direct substitution for that position.

Note: Schools are encouraged to bring substitutes to the team tournament.
- f. A replaced player may not return to competition earlier than the following day.
- g. A substitute may not be a player who participated earlier in the tournament program.

Note: A member of a doubles team eliminated at an earlier level of competition may not be used as a substitute for that school's other doubles teams.
- h. If a player is unable to compete (withdraws, retires, defaults, or disqualifies herself) from a match at the sectional meet, the player may not return to play that day.
- i. Singles players and doubles teams may not retire from a match during the State Team Tournament. Penalty for retiring from a match is removal from the remainder of the tournament.

5. SUBSECTIONAL TOURNAMENT PROCEDURES

a. Scheduling of Competition

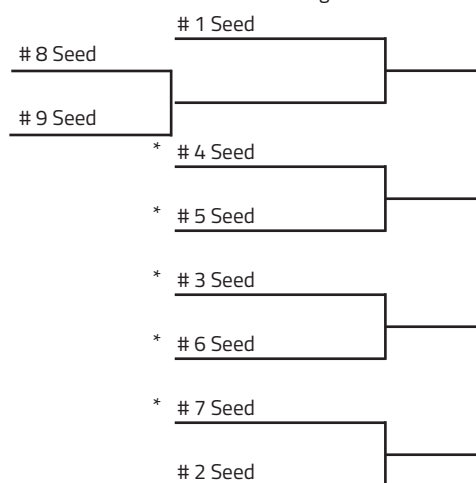
The host school determines the time of competition at the subsectional level within the dates specified.

The subsectional seeding meeting shall be held, at a central location, the night prior to the scheduled subsectional competition or the morning of subsectional competition at the host school's discretion. Travel of teams involved should be taken into consideration.

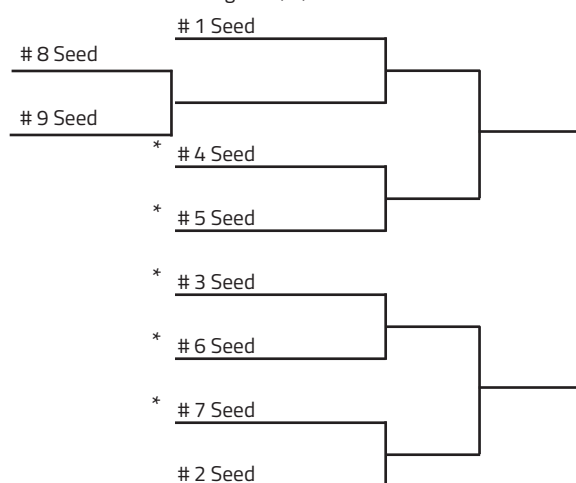
b. Seeding

- (1) All team members are to be ranked in position according to their ability.
- (2) When a coach requests a review of a team's line-up a majority vote of the coaches at the subsectional shall be used to determine whether or not a team's line-up is ranked in position according to their ability.
- (3) If a team's line-up is determined to be out of order, the impacted coach shall provide a corrected line-up to be reviewed by the subsectional coaches.

BRACKET - Divisions 1 and 2 - Flight 1



Divisions 1 and 2 - Flights 2, 3, 4



****All third sets shall be a 10 pt. match tie-break in lieu of a full third set throughout the tournament series (subsectionals, sectionals and State).**

- (4) Coaches are required to submit, at the seeding meeting, entry forms with individual match records and requests for seeds. Failure to do so may **affect** players of that school **and their** seed. Voting by coaches may be taken on each individual request or on all requests as a group. In casting their vote, coaches should consider the effect not seeding a good player may have on other players in the tournament.
- (5) **All players will be seeded in the subsectional tournament.**
- (6) Considerations for seeding will include:
 - (a) A singles player or doubles team shall play three matches in that flight during the regular season to be considered for a seed at that same flight in the subsectional tournament. By a majority vote of the coaches, this provision can be waived in order to seed the bracket accurately.
 - (b) Illness and similar situations at time of a loss will not be considered.
 - (c) Seeding Criteria should be used in order (when applicable)
 - 1) Head-to-head play.
 - 2) Results and scores against common opponents (when applicable).
 - 3) Results against indirect opponents.
 - 4) The caliber of competition within which a record has been established can be considered (strength of schedule).
 - 5) Overall W-L percentage in all matches.

Note: When two or more competitors appear to be deadlocked after using the criteria above, a random draw will take place to order the deadlocked competitors.

- (d) The basic objective of seeding, a ratio of one to every four players, is to space these players so they will not meet each other in the early rounds.
- (e) A player deserving of a seed may not refuse a seed even if their coach has not completed a Request for Seed Form.
- (f) The high school season record is to be the basic consideration for seeding. Summer play and rankings may be used only to resolve a deadlock.
- (g) Forfeitures and retirements due to a violation of the USTA's maximum number of matches per day rule, following a completed match, are not to be used for seeding purposes.
- (h) Only the seed and draw prepared at the coaches meeting is official.
- (7) A vote of head coaches will resolve disagreements. Coaches will not be required to vote but should do so if they feel they have sufficient information to help make a decision.
- c. Scoring

Points will be awarded as follows:

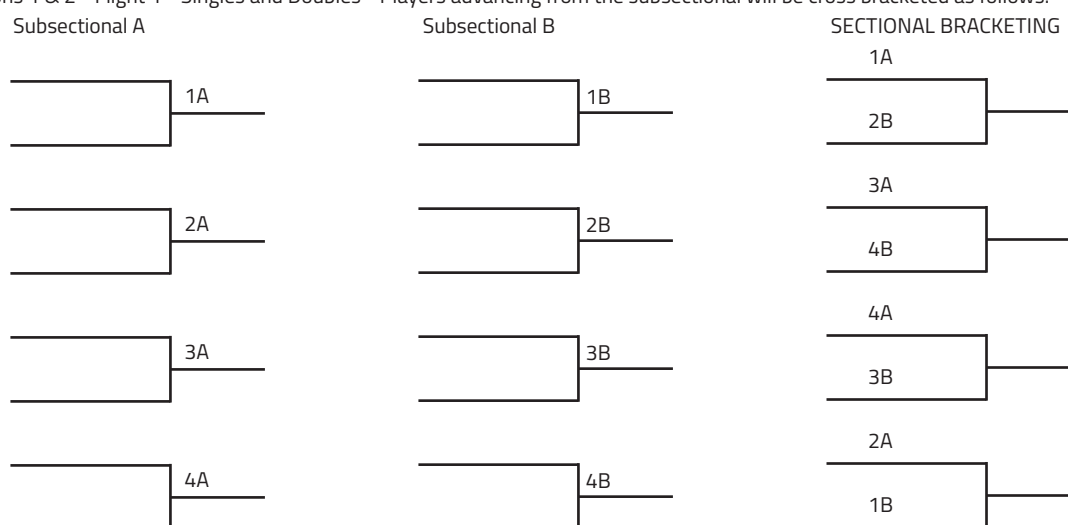
 - Four (4) points for a win preceded by a bye.
 - Two (2) points for receiving a bye in any flight, singles or doubles, and losing first match. (Player must play match to receive points.)
 - Two (2) points for a win.
 - Zero (0) points for winning a lead-in (**pig-tail**) match.
- d. Awards

None.
- e. Finances
 - (1) Host School Allowance - \$165 Manager Fee - \$105
 - (2) Allowance to Participating Schools - None.
 - (3) Admission - There are no provisions for charging admission at prestate levels.

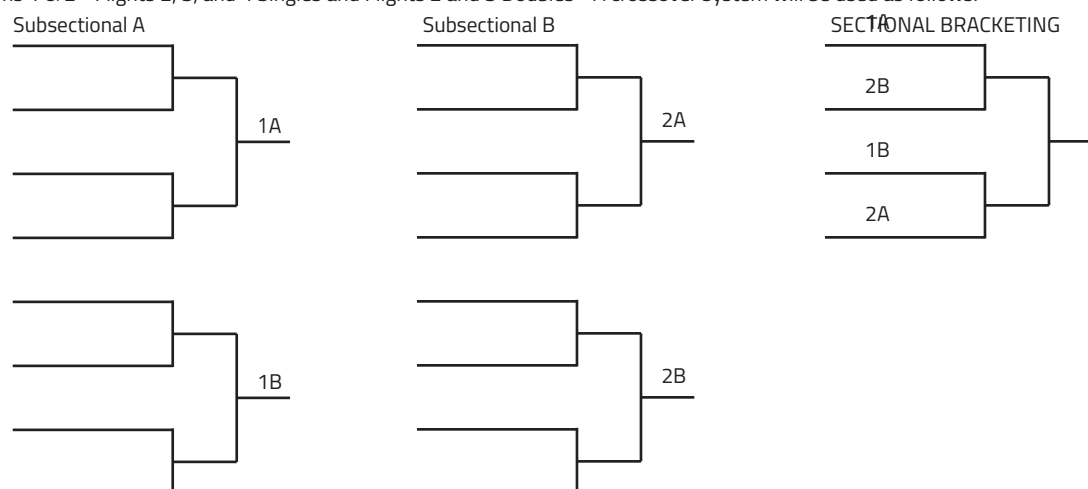
6. SECTIONAL TOURNAMENT PROCEDURES

- a. Scheduling of Competition

The host school determines the time of competition at the sectional level within the dates specified.
- b. **All third sets shall be a 10 pt. match tie-break in lieu of a full third set throughout the tournament series (subsectionals, sectionals and State).**
- c. Seeding
 - (1) Divisions 1 & 2 - Flight 1 - Singles and Doubles - Players advancing from the subsectional will be cross bracketed as follows:



- (2) Divisions 1 & 2 - Flights 2, 3, and 4 Singles and Flights 2 and 3 Doubles - A crossover system will be used as follows:



- (3) A third place playoff will be held for third in each flight.

d. Scoring

Points will be awarded as follows:

Four (4) points for a win preceded by a bye.

Two (2) points for receiving a bye in any flight, singles or doubles, and losing first match. (Player must play match to receive the points.)

Two (2) points for a win.

One (1) point for a third place finish.

Zero (0) points for winning a lead-in match.

e. Awards

- (1) Plaque to the top two teams and medals to members (10) of the top two teams.

Note: If there is a tie for first place, the State Team Tournament qualifier will be determined using the following tie-breaker provision:

Step 1: Team that has won at least four matches played between the two teams in the subsectionals and sectionals.

Step 2: Team with the most first place finishes will advance. (Doubles count as one)

Step 3: Team with the most second place finishes will advance. (Doubles count as one)

Step 4: Team with the most third place finishes will advance. (Doubles count as one)

Step 5: Team with the most fourth place finishes will advance.

Step 6: Team that lost the fewest games in the sectional.

Step 7: If tied after sectionals, fewest games lost at subsectional.

- (2) Medal to the top finisher in each flight and additional qualifiers in Flight 1 singles and doubles.

- (3) Medals to the additional qualifiers picked by the State Seeding Committee.

Note: Division 1 - Maximum of eight additional qualifiers in singles and doubles.

Division 2 - Maximum of four additional qualifiers in singles and doubles.

f. Finances

- (1) The following items are authorized for payment:

(a) Tournament Manager Fee – \$90.

(b) Umpire – \$160.

(c) Host School Allowance – \$150.

- (2) Allowance to Participating Schools - None.

- (3) Admission - There are no provisions for charging admission at prestate levels.

7. STATE TOURNAMENT PROCEDURES

a. Scheduling of Competition

- (1) State Individual Tournament

Thursday, October 15

Play will involve all first round matches and will begin at 10:30 a.m.

Friday, October 16

8:30 a.m. Coaches meeting and briefing session

9 a.m. Competition continues through quarterfinals of singles and doubles

Saturday, October 17

8:30 a.m. Consolation Semifinals

9 a.m. Championship Semifinals

- (2) State Team Tournament

A team's lineup at the State Team Tournament must be identical to the lineup entered at the subsectional tournament.

The order of play at the State Team Tennis Tournament will be: #4 Singles, #3 Doubles, #3 Singles, #2 Doubles, #2 Singles, #1 Doubles, #1 Singles.

Friday, October 23

4 p.m. Division 1 Quarterfinals
Upper Bracket
#1 ranked team vs. #8 ranked team
#4 ranked team vs. #5 ranked team
Lower Bracket
#3 ranked team vs. #6 ranked team
#2 ranked team vs. #7 ranked team

Saturday, October 24

9 a.m. Division 1 Semifinals and Division 2 Semifinals
Upper Bracket (Division 2)
#1 ranked team vs. #4 ranked team
Lower Bracket (Division 2)
#2 ranked team vs. #3 ranked team

TBA based on court availability Divisions 1 and 2 Finals

- b. All matches shall play a 10 pt. match tie-break in lieu of a three-set match throughout the tournament series (subsectionals, sectionals and State).

c. Seeding

Seeding procedures for State Individual Tournament (used in order when applicable):

- (1) Head-to-head play.
- (2) Results and scores against common opponents..
- (3) Results against indirect opponents.
- (4) The caliber of competition within which a record has been established can be considered (strength of schedule).
- (5) Overall W-L percentage in all matches.

Note: When two or more competitors appear to be deadlocked after using the criteria above, a random draw will take place to order the deadlocked competitors.

- (5) A Flight 2 player/team that has not qualified or been selected for the State Individual Tournament cannot be selected unless the Flight #1 player/team from their school team has qualified or been selected.
- (6) A Flight 3 player/team that has not qualified or been selected for the State Individual Tournament cannot be selected unless the Flight #2 player/team from their school team has qualified or been selected.
- (7) A Flight 4 player/team that has not qualified or been selected for the State Individual Tournament cannot be selected unless the Flight #3 player/team from their school team has qualified or been selected.
- (8) Placements for seeds and sectional winners shall not exceed 8 in Division 1 and 4 in Division 2.
- (9) A sectional winner is not guaranteed a seed. Consideration for seeds is given to all sectional winners.
- (10) Byes are assigned to the top eight seeded players.
- (11) Coaches are responsible for submitting an accurate Request for Seed Form. Inaccurate records may result in a loss of seed.
- (12) Teammates cannot play each other in the first round.
- (13) Seeding:

(a) Division 1

- No. 1 Seed – Line 1; No. 2 Seed – Line 64.
- No. 3 Seed – Line 48; No. 4 Seed – Line 17.
- No. 5 Seed – Line 25; No. 6 Seed – Line 40.
- No. 7 Seed – Line 56; No. 8 Seed – Line 9.
- No. 9 Seed – Line 13; No. 10 Seed – Line 52.
- No. 11 Seed – Line 36; No. 12 Seed – Line 29.
- No. 13 Seed – Line 21; No. 14 Seed – Line 44.
- No. 15 Seed – Line 60; No. 16 Seed – Line 5.

(b) Division 2

- No. 1 Seed – Line 1; No. 2 Seed – Line 32.
- No. 3 Seed – Line 24; No. 4 Seed – Line 9.
- No. 5 Seed – Line 13; No. 6 Seed – Line 20.
- No. 7 Seed – Line 28; No. 8 Seed – Line 5.

d. Seeding Procedures for State Team Tournament

Seed all eight Division 1 teams and all four Division 2 teams in the State Team Tournament.

Division 1: #1 vs. #8; #2 vs. #7; #3 vs. #6; #4 vs. #5. Division 2: #1 vs. #4; #2 vs. #3.

e. Scoring

- (1) State Individual Tournament - No team points will be kept.
- (2) State Team Tournament - Head-to-head competition using dual meet scoring with the winner advancing to the next round of competition.

f. Conduct Penalties

- (1) State Individual Tournament – The sequence of penalties for misconduct shall be: point, game, and default.
- (2) State Team Tournament – The sequence of penalties for misconduct shall be: point, game, and default. Misconduct penalties that occur at the end of a player's match will be applied to the player of the next called match. If all matches have been called, the penalty is assessed to the highest match in progress.

Note: Code violations given after a team match are subject to the following:

- 1st offense – point penalty
- 2nd offense – one game penalty
- 3rd offense – three game penalty

Behavior subject to disqualification is a three-game penalty on the next match out or the highest ranked match in progress. Penalty points and/or games are to be awarded at the start of the next game. If a match is in a tie-break, points will be awarded before the next point.

g. Official State Tournament Ball: Wilson - U.S. Open Extra Duty.

h. Awards

- (1) State Individual Tournament - Medals to the top six finishers in singles and doubles.
- (2) State Team Tournament - Trophy to top two teams. Medals to members (10) of top two teams.

i. Finances

- (1) Host School Allowance - None.
- (2) Participating Schools Allowance

Schools will receive an allowance for thier State Meet expenses. The following factors will be used to determine the amount each school receives:

- (a) Travel to and from State Tournament city at the rate of 70¢ per mile.
Note: No allowance will be paid to schools located in the State Tournament city.
- (b) \$60 for each actual participant plus one other person.

- (3) Ticket Prices Child/Student/Adult – Children two and under do not require a ticket
State Meet \$9 *
*On-line ticket sales subject to processing and handling fees.

- (4) Admission Policies
 - (a) Free admission to the State Individual and Team Tournament will be provided only for the actual number of participants plus up to two alternate players and two additional persons.
 - (b) For WIAA team championships, where space is available, one complimentary ticket will be provided to the athletic director and principal of participating schools for their personal use. These tickets are not transferable and will be provided upon request.
 - (c) There is no provision for free admission for bands or cheerleaders.

- (5) Officials
 - (a) State Meet Officials will be paid:
 - 1) Officiating Fee - \$22 per hour (roving, referee, and chaired)
 - 2) **Officials shall travel together when practical.**
 - 3) 55¢ per mile (round trip) for travel expense

8. RADIO AND TELEVISION (See Radio and Television Section in HANDBOOK)