



WISCONSIN INTERSCHOLASTIC ATHLETIC ASSOCIATION

HOW TO REPORT A CATASTROPHIC CLAIM

\$25,000 Deductible

1. On school letterhead or school incident report form, email the following information to: Deanna Lutz at dlutz@ticinsurance.com.
 - a) Name of injured party
 - b) Name, email address, phone number of injured party's parent or guardian
 - c) Date of accident/injury
 - d) WIAA Sanctioned Sport
 - e) Brief overview of accident or incident
2. Be sure to keep copies to verify you have reported the incident.
3. When The Insurance Center receives the above info, they will send out a claim form and filing instructions to the parents/guardian.
4. School Administration is required to sign the claim form verifying the injury occurred during a WIAA sanctioned sport.
5. Should parents/guardians have questions on how to file their claim, The Insurance Center will work with them and guide them through the claim process.

If you have any questions regarding coverage – please feel free to contact:

Deanna Lutz | dlutz@ticinsurance.com | (920) 383-8205

Mike Pierce | mpierce@ticinsurance.com

Erica Gervais | egervais@ticinsurance.com

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