

READ IMMEDIATELY



June 8, 2024

Girls - 1:00 PM | Boys - Immediately following awards

Bank of Sun Prairie at Ashley Field

Sun Prairie, WI

**TOURNAMENT PLANNING
INFORMATION**

Congratulations on your trip to State!

Monday Things to Do:

1. Read this booklet which should answer the majority of questions about going to state.
2. Roster submissions were due to the WIAA Office on May 31. All corrections must be submitted to Lisa Gagas (lgagas@wiaawi.org) by Wednesday at noon.
3. Athlete and Head Coach Headshot submissions were due to the WIAA Office on June 3. If you have not already done so, please upload them on the [Headshot Submission Form](#).
4. All tickets will be sold on GoFan, there will be no cash sales. Links and QR codes will be emailed to your athletic director to distribute to your fans.
5. Credentials and Handbooks were distributed at the Sectional Final Site.
6. Haley Barth (hbarth@wiaawi.org) will be emailing Wednesday morning at 7:45 a.m. with hotel information for your team. If you need rooms for parents, and your hotel can't accommodate, the Convention and Visitors Bureau in Madison will gladly help. You can reach Destination Madison at (608) 255-2537.

Teams Staying in Sun Prairie/Madison

Below is a listing of the hotels that will be used to house teams for this year's State Tournaments. Schools within 50 miles of Sun Prairie will not be assigned housing. Schools will be responsible for all of their lodging costs. The WIAA has reserved 20 rooms with two large double beds for any school who needs housing.

Comfort Suites 1607 Landmark Dr. Cottage Grove, WI 53527 (608) 839-0366
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Hotel Supervision

- While your team is in the hotel, you are responsible for their behavior. Please clearly communicate your expectations to the members of your program. It is important that you always have a person in an authority position at the hotel with your athletes at all times. Please be respectful to all other guests at the hotel and observe quiet hours.
- Teams checking out prior to Sunday morning should notify the hotel reservation desk in advance. Arrangements can be made to retain one room for luggage storage. Saturday afternoon and/or evening.

Team Meals

- Teams are responsible for making their own arrangements for all meals.

Tax Exempt Policy

- Schools paying lodging expenses with a school check, purchase order, or a school credit card are exempt from state, city and county taxes. Bills paid with any personal credit card are not exempt from taxes.
- Food and beverages purchased at your hotel are also tax exempt, but are subject to a service charge.
- The total room tax is 15.5%, which includes 5.5% state and county tax and 10% lodging tax.

Lodging Reimbursements – *please review carefully*

- Lodging at the rate of \$20 for one night for each player in uniform plus two other persons. Schools less than 50 miles from Sun Prairie will not be reimbursed for lodging.
- If a team opts to not stay in their assigned hotel, the school will forfeit their lodging reimbursement.
- Questions regarding approved lodging requests can be directed to Kassie Mortimer or Kate Peterson Abiad, at the WIAA Office.

Financial Reimbursements

- Schools will be reimbursed in part for their State Tournament expenses following the completion of the tournament. There are no forms that you need to complete. The information will be calculated by the WIAA staff and sent to you in the form of a check following the tournament. The following factors will be used to determine the amount each school receives:
 - (a) Travel to and from State Tournament City (each day if necessary) at the rate of \$1.75 per mile.
 - (b) No allowance will be paid to schools located in Sun Prairie. Special consideration may be given to other commuting schools.
 - (c) Meals at the day rate of \$7 for breakfast, \$7 for lunch, and \$9 for dinner for each player in uniform plus two other persons. Note: The amount of meal allowance received each day is contingent upon departure time to Sun Prairie and arrival time for Sun Prairie, but the minimum meal allowance on any day of competition will be \$7.



GAME DAY INFORMATION

Team Parking

- Officials Parking: Enter the frontage road off Kroncke Drive and drive past the stadium and park on the East side of the stadium behind the visiting side bleachers. Shown with Red Cars.
- Team/Bus Parking: Enter the frontage road off Kroncke Drive and park in the designated bus parking area. Shown with Yellow Bus.

Team Entry Into Bank of Sun Prairie Stadium

- Teams are allowed entry at 11 am.
- Teams will use their State Qualifier badge for entry into the Stadium. A maximum of 37 individuals will be allowed admittance – party to include coaches, players, athletic trainers and managers. If your team physician or athletic trainer is not included in your party of 37, a ticket must be purchased to gain admission to the Bank of Sun Prairie Stadium.
- Enter the stadium through the sliding gate on the northwest end of the stadium, near bus parking.
- Teams should be prepared to have their duffel bags, etc. searched by security staff.
- Each team will have a host assigned to them for each game they play. This individual will assist you throughout your stay at the Bank of Sun Prairie Stadium. Please feel free to ask your host any questions. He/she will meet you upon your arrival at the stadium on game day and take you to your locker room.
- Badges for coaches and others who will be seated on the team bench (maximum party of 37 including players + one doctor or trainer) will be in the school's box at the Sectional Final.
- Bus drivers must have a ticket to gain admission into the Bank of Sun Prairie Stadium. If your bus driver intends to enter with your team, he/she must have an admission ticket purchased prior to the tournament, or they will be directed to the fan entrance.

Locker Rooms

- Teams playing in the first game will be allowed to enter their locker rooms immediately upon arrival. Teams must exit their assigned locker room prior to the end of halftime of the second game.
- Teams playing in the second game of a session may enter their assigned locker room after the start of the second half of the 1st game.
- Locker room access is permitted only for uniformed players or individuals wearing a State Qualifier badge. The media is not allowed into a locker room.
- Balls for warmups will be provided. Schools will be billed for any missing balls. You will need to provide your own towels for the bench.
- Be respectful of the locker rooms you are using. Team hosts will inspect your locker room prior to your arrival and after your departure. Please do your best to clean up before you leave. Any damage to the venue by any team will be noted and billed.

Access to Playing Field

- Each team may have a maximum of 37 people in their bench area.
- The number of allowed players in uniform is 30.
- A team physician or athletic trainer is allowed on the bench.
- Head coaches, assistants, managers, etc., will be required to wear a State Qualifier badge to be allowed on the field.
- You will be positioned such that in the second half your team will shoot at the net closest to where their spectators, coaches and reserves are seated. Team hosts/hostesses will assist in directing you to your bench area.
- A 15-minute warm-up period will be provided prior to the start of each game. At 0:00 on the clock, the National Anthem will be performed followed by player introductions. All members of your team will be introduced prior to your first game. Teams must be back on the field by 0:00 on the clock.
- At the completion of each Championship game, teams are asked to shake the hands of their opponent, have a brief team huddle, then move to a position on the field - in numerical order - for the awards ceremony. Your team host will be directing you.
- There will be a physician and an athletic trainer present at each game. The trainer will not be available to tape your players prior to your game.

Jersey Color

- The First School Alpha will wear white jerseys and be considered the home team.

Team Time-Outs

- Each team shall be permitted two time-outs during regulation game time that do not carry over into overtime. Each team is permitted one time-out during the entire duration of overtime.
 - o The time-out shall be two minutes in duration commencing at the time the official calls the time-out.
 - o Successive time-outs will not be permitted.

Video Recording

- Schools should make arrangements to have their tournament game(s) taped.

Dousing Coach

- Teams are prohibited from dousing their coach with water on the field or in the locker room.

Post-Game Procedures

- After the first game, players will be required to remove all belongings from the locker room prior to halftime of the second game.
- After the second game, players will load their bus directly after leaving the locker room. Arrange an alternate site, outside of the Bank of Sun Prairie Stadium, where your team can unite with parents and/or fans after the game.
- Coaches are asked to plan ahead and inform fans/parents where the team will meet up with them following the completion of any game.

Awards

- Awards will be presented immediately after each championship game.
- Teams are not allowed to distribute t-shirts, caps, etc., to their players until the awards ceremony has been completed and your team is in the locker room.
- Each awards ceremony will recognize each individual player of the runner-up team followed by the presentation of the trophy to the runner-up coach. The same procedure will be followed for the championship team.
- The awards procedure will include reading each player's name (maximum of 30) in the order listed in the program as they are presented their medal. The names of assistant coaches, managers, statisticians, etc., will not be read. An injured athlete will be allowed to participate in the awards ceremony provided he/she is included in the roster allotment for that game.
- Schools may purchase additional medals from the WIAA for members of their teams. Follow this link to purchase additional medals: <https://wiaa.escoinc.com>. Or contact Erffmeyer & Son Company at 1-800-852-4266 to purchase additional medals.
- For reasons of time and safety, the awards ceremony will be limited to the team and credentialed bench personnel.
- Immediately following the awards ceremony, individual and team photos will be taken by a WIAA photographer.

TICKET INFORMATION

Gates Open

- Gates will open approximately 60 minutes prior to the start of the first game.
- All spectators and any of the items they are carrying are subject to search. Review the list of illegal items on pages 12 & 13 and share this list with fans attending the State Tournament.
- Spectators attempting to enter the Bank of Sun Prairie Stadium carrying prohibited item(s) will have them confiscated or be told to return the item(s) to their vehicle. Confiscated items will not be returned. The Sun Prairie Area School District is not responsible for items left behind.

Tickets for Game

- Cheerleaders, band members, faculty, spirit groups, bus drivers, etc., must all have tickets to gain entry to the Bank of Sun Prairie Stadium. Only the 37 members of your team party will be allowed free admission to the tournament.
- All Tickets will be sold through GoFan
- Children under the age of two may be admitted at no charge. The child will not receive a ticket, but will be expected to sit in the lap of a parent or guardian during the entire session.

Team Scorer

- Each competing school will be allowed to have one individual seated at the official scoring table during your game. This person can proceed to the score table prior to the start of your game and occupy the seat reserved for team scorer. This person must wear a State Qualifier Badge to access the field.

- The individual serving as your scorer must purchase an admission ticket to gain entry into the stadium.
- The scorer is not allowed to have food, beverages, cameras, etc. at the scoring table
- The scorer must remain quiet and neutral.
- The WIAA will provide an official scorer and keep statistics for each game.

Access for Individuals with Disabilities

- There are ADA seating locations at the Bank of Sun Prairie Stadium at both the top and lower levels of the seating area. All wheelchairs must be positioned in the wheelchair and wheelchair companion seating areas.
- Seating in the ADA area will only be allowed with a corresponding assigned ticket.
- There are public restrooms, concession stands, and drinking fountains on the entry level of the Bank of Sun Prairie Stadium.
- "Service Dogs" are dogs specifically trained to do work or perform tasks for people with disabilities, including physical, sensory, psychiatric, intellectual, or mental disabilities. We would also recommend that an individual with a service dog contact the ticket office for seating that best accommodates their needs.

Special Situations

- If your school or team has a special situation that should be brought to the attention of the WIAA, contact Melissa Gehring at (715) 344-8580.

SPECTATOR PARKING GUIDELINES

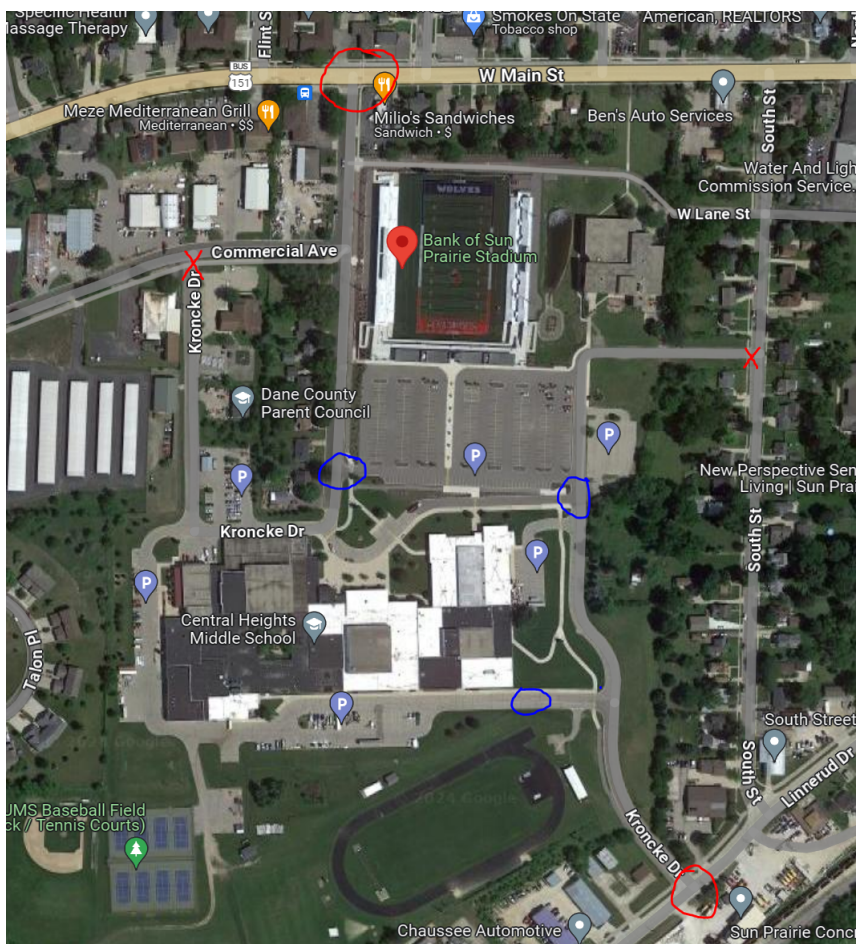
Spectator Buses of Participating Schools

- Each school, during the session their team is playing, will be allowed to park their spectator buses in the small parking lot located on the northside of Central Heights Upper Middle School free of charge.
- Upon your arrival at the Bank of Sun Prairie Stadium, enter onto Kroncke Drive off of West Main Street. Proceed forward towards Central Heights Upper Middle School. Once at the top of the hill, turn right next to Central Heights Upper Middle School and park in the small parking lot located next to the middle school. Spectators will then be able to walk to the main entrance gates at the stadium. Bus parking is outlined in green.
- Bus drivers must have a ticket to gain admission to the Bank of Sun Prairie Stadium.



Parking for the General Public

- Spectator parking is available onsite and is indicated on the picture below with a P. Spectators will be able to access parking either from West Main Street onto Kroncke or Linnerud Drive onto Kroncke. We will have parking attendants located where there are blue circles in the picture. Please understand that the entrance onto Kroncke Drive from Commercial Ave. and the entrance to the stadium off of South St. will be closed.
- Parking will be available at the Bank of Sun Prairie Stadium at a daily fee of \$8. **NO CASH SALES.** All purchases must be made in advance through [Sun Prairie West Athletics GoFan](#) or by card when you arrive onsite.



Spectators with Disabilities

- There are parking spaces available on a first come basis in the Bank of Sun Prairie Stadium.
- A drop-off area for guests with disabilities is available in front of the stadium.

SUPPORT GROUP GUIDELINES

Bands

- Each school has the option as to whether or not they will bring their band.
- The WIAA does not provide specially priced tickets or financial assistance to those schools opting to bring their band.

- Each band member must have a ticket to gain admission to the Bank of Sun Prairie Stadium. Members of the band will be seated together in the lower rows of the stadium as assigned to your school.
- Bands will alternate who plays pregame, halftime, postgame and during a timeout.
- There will be times where PA announcements will need to be made during timeouts. Bands should wait for their cue from the Game Production Manager to start playing once the PA announcement is completed.
- If the band has a short version of your school song, please play that version after each game. That is a courtesy to other bands so that they can also play their school songs and make way for the next game.

Band Entry Into the Bank of Sun Prairie Stadium

- Bands involved in the opening game of a session will be admitted into the stadium one hour prior to the start of the contest. Bands must enter the Bank of Sun Prairie Stadium through the side gate on the southwest side of the stadium. This gate will be labeled "Band Entrance." Instrument cases must remain on your bus! Music stands will not be allowed into the Stadium.
- Have admission tickets ready for scanning at this entrance. Bands will be escorted to their assigned sections upon arrival at the Sun Prairie Stadium.

When Can the Band Play?

- Bands involved in the first game may start playing as soon as they are set up and ready to play.
- Bands are allowed to perform before/after the game, during time-outs, and at intermissions.
- Playing of instruments, including pounding on drums and/or hitting drum sticks together, is prohibited during the game. The "HEY SONG" is prohibited. Your band may NOT play this song at the State Tournament.
- After appropriate announcements are made at the end of your game, bands should be prepared to play their school song. Band of the losing team should play first, followed by the winning team.
- Bands playing for the second game of the tournament must let bands from the first game play their school songs before starting to play.
- Bands may use amplifying devices provided the volume is not excessive. Schools must provide their own extension cords, etc. Use of a cord must not cause a safety hazard.

Equipment Storage - Drum Location

- There is no room available in the Bank of Sun Prairie Stadium for band members to change into uniforms, store uniforms, or store other equipment.
- All unnecessary items should be left on the band bus. Leave instrument cases on the bus. No music stands!
- No platforms or other structures will be allowed to elevate drums or other instruments.

National Anthem

- The National Anthem will be sung or performed at the start of each game when the scoreboard reaches 0:00.

- Please indicate on your Tournament Information Form if your school has an individual/group interested in singing the National Anthem. If both schools are interested, the first school alphabetically will perform.
- An email will be sent out on Wednesday indicating which school will be responsible for singing the National Anthem.
- First priority will be given to a singer over a band.

Cheerleaders & Pom Pom/Dance Squads

- Each cheerleader must have a ticket to gain admission to the Bank of Sun Prairie Stadium.
- Music must be submitted VIA e-mail by Wednesday, June 5 to jlcook@sunprairieschools.org as an .mp3 file. Once received, a confirmation email will be sent back to the email that has been received. If a team is unable to provide an .mp3 file, you can have your music downloaded to your phone.
- It is strongly recommended that all teams travel with music backed up to their phone.
- Dance\Cheer Coaches should check in at the game operations pressbox and speak with the "Game Production Manager" to confirm your music has been loaded into the system and\or to test your CD.

Cheerleaders & Pom Pom/Dance Squads Entry Into the Bank of Sun Prairie Stadium

- Cheerleaders must enter the stadium through the door labeled "Band Entrance." This gate is located in the front of the stadium but on the southwest side.

Cheerleader Guidelines

- Cheerleaders must be in an official school uniform.
- Other squads (junior varsity, pom pom/dance squads, etc.) may be in uniform, but must remain seated in their seat location except before the game, at halftime, and at the end of the game.
- Only varsity cheerleaders and your official school mascot are allowed on the sideline during player introductions.
- All personal items (purses, coats, etc.) must be kept in the stands. Arrangements should be made for someone to safeguard these personal items.
- **For safety reasons, spring boards or any other type of rebounding devices or related pieces of equipment are prohibited.**
- All pyramids or mounts are limited to two people high. The top person must be in contact with the base(s), who are in direct contact with the floor or ground.
- Schools should review their copies of the National Federation Spirit Rule Book.
- Thunder stix are not allowed. Artificial noisemakers are not allowed.
- Bouncing/hitting megaphones on the floor during the game is not allowed.
- Please use the public restrooms when changing attire. Do not change in public areas.
- Note: Large school flags will be allowed, but must come in with the Cheerleaders through the BAND entrance.

Pom Pom/Dance Squad Guidelines

- Pom pom/dance squads are welcome. However, only plastic or metallic pom poms will be allowed. Please use the public restrooms when changing attire - do not change in public areas. Come dressed in your performance outfit.

- There is a warm-up area available for pom pom/dance squads to use prior to their performance. This space is located behind the bleachers on the west side of the stadium..
- The entire pom/dance squad (in uniform) along with their coach will be led to their warm-up area with 9 minutes remaining in the first half.
- Squads will be led from their warm-up area directly onto the field for their half-time performance.
- The FIRST team alphabetically will perform first.

Halftime Performances

- Each school will be given the option to have one group from their school perform at half-time of their game. The WIAA will not provide specially priced tickets or financial assistance to these groups.
- Half-time programs may last a maximum of three minutes per school. This includes the time needed to get on and off the field.
- A representative of the WIAA will meet with each pom/dance coach prior to the start of each game to review the half-time program performing order. The FIRST school alphabetically will perform first.
- The Advisor for the group performing at half-time must prepare the narration to be used in introducing their half-time program. A representative of the WIAA will ask for this form prior to the start of each game.

Mascots

- The Wisconsin Interscholastic Athletic Association objects to the use of activities, materials, logos, apparel, mascots or gestures that are profane, vulgar, insulting or offensive to others. The membership disapproves of any form of taunting or expression that is intended or designed to embarrass, ridicule, disrespect or demean others under any circumstances including on the basis of race, religion, gender or national origin.

School Photographer & Videographer

- Each competing school will be allowed to have one individual designated as a school photographer and one videographer for the game(s) in which their team is playing.
- Commercial use of photos taken by a school photographer is prohibited.
- No live broadcast is allowed.
- The individuals designated as your school photographer and videographer must have an admission ticket to gain entry in the Bank of Sun Prairie Stadium. In your school's box, there is a pass labeled "School Photographer" and "School Videographer". Please give these badges to your school photographer and school videographer. Remember the limit is 2 people.
- School photographers/videographers are limited to the ends of the field. The individual must stay off the field. Still cameras only will be allowed field-side. Individuals using a camcorder must film from the stands. While taking pictures, the school photographer must sit or kneel so fans can see. When the game clock is running, photographers must remain seated.
- Electronic flashes may be used. Please, however, use good judgment. Don't use a flash directly into the face of a player.
- Tripods may NOT be used.
- For the safety of players and game officials, no equipment may be left sitting on the field unattended. All equipment used must be held in hand or carried by a strap over the shoulder.

- Please leave the field immediately after your school's game has been completed.

Crowd Control Guidelines

- Sportsmanship and self-control take on new dimensions during the State Tournament. Therefore, crowd control responsibilities need additional attention.
- Fans are not allowed on the field at the conclusion of any game. There are no exceptions.

School Administrator and Athletic Director Expectations

- Each competing school will be allowed to have one Administrator and their Athletic Director stand in front of their spectators during the game their team is playing. These individuals need to wear a School Administrator Badge . This will allow these two individuals access to the field and locker room areas..

The two individuals wearing these badges are expected to:

- Be responsible for their fan's sportsmanship during the game. Be visible and available to Security & WIAA staff.
- Remove illegal items from their fans if requested to do so.
- Prevent their fans from charging the field at the conclusion of a game.
- Before leaving the Stadium, check the vacated seating areas of their fans for items left behind. This inspection should be done with your WIAA host/hostess.

Chaperone Expectations

Each competing school will be expected to have chaperones as a part of their group to monitor student behavior.

Chaperones will be expected to:

- Remain with spectator buses while they are loading and unloading.
- Make sure no illegal items are brought into the Bank of Sun Prairie Stadium. Fans should be checked as they exit their buses.
- Assist in seating your students.
- Sit among your students and fans during the game.
- School Administrators are responsible for maintaining a clear aisle way in their student and band sections.
- Actively address any improper activities and/or poor sportsmanship.
- Assist with troublesome fans from your community.
- At the end of the game, assemble on the field in front of your students to discourage any attempt to enter the field.

Illegal Items and Restrictions

- The following items will not be allowed in the Bank of Sun Prairie Stadium (all spectators and items are subject to search):
 - o Selfie Sticks
 - o Strollers, coolers, thermoses, bottles, cans and food and/or beverage items of any kind.
 - o Backpacks and any bag larger than 8.5" x 11".
 - o Artificial noisemakers: stadium horns, cow bells, bottles with rocks in them, thunder stix, etc.

- o Weapons of any kind. This includes pocket knives.
- o Pom poms may not have sticks attached to them.
- o Balloons, paper confetti, spray string, inflatables, etc.
- o Alcohol and/or drugs.
- o Large signs (Fat heads) hand-held signs that are no larger than a piece of tag board (3'x2') that can be held by one person will be allowed. Signs may have tongue depressor sticks attached to them.
- o Laser pointers.
- o No body paint is allowed in the Bank of Sun Prairie Stadium and no face coverings of any type are permitted.
- o No paint stir sticks.
- All spectators are expected to be clothed appropriately with faces clearly visible.
- Antics involving throwing of paper airplanes or coins, etc., will result in the violator being removed from the Bank of Sun Prairie Stadium.
- Fans may not leave their seats to join cheerleaders on the field.
- Fans may not leave their seats to become involved in such things as slapping players hands during introductions, forming a tunnel for their players to run through as they enter or exit the field, etc.
- Fans may not allow others to sit on their shoulders or stand on seats or railings.
- Fans are NOT allowed on the field of the stadium following the completion of their game.

Live Streaming

- Any live streaming is prohibited, except by WIAA video partners.

Sportsmanship

- Good sportsmanship is viewed by the National Federation as a commitment to fair play, ethical behavior and integrity. In perception and practice, sportsmanship is defined as those qualities which are characterized by generosity and genuine concern for others. The ideals of sportsmanship apply equally to all activity disciplines. Individuals, regardless of their role in activities, are expected to be aware of their influence on the behavior of others and model good sportsmanship.

Fundamentals of Sportsmanship

1. Show respect for self and others at all times.
2. Show respect for the officials. Sportsmanship implies the willingness to accept and abide by the decisions of the officials.
3. Know, understand and appreciate the rules of the contest. Sportsmanship suggests the importance of conforming to the spirit, as well as the letter of the rules.
4. Maintain self-control at all times. Don't let the desire to win overcome rational, safe behavior.
5. Recognize and appreciate competitive skill regardless of team affiliation.

Sportsmanship Reveals Character, Regardless of the Final Outcome



State Team WIAA/Rural Insurance Sportsmanship Award Evaluation



Please rate the sportsmanship of participating teams, coaches and fans at the WIAA State Tournament you are observing in the following categories.

(Rating Guide: 1=Worst 5=Best)

	Team						Team				
	Rating						Rating				

School Administration

Effort Displayed to Promote Sportsmanship

1 2 3 4 5

1 2 3 4 5

Any "3" ranking or below, indicate specific actions _____

Coaches

Respect Toward Officials

1 2 3 4 5

1 2 3 4 5

Handling of Players and Respect for Opposing Team

1 2 3 4 5

1 2 3 4 5

Courtside Demeanor

1 2 3 4 5

1 2 3 4 5

Respect for Game Management Personnel

1 2 3 4 5

1 2 3 4 5

Any "3" ranking or below, indicate specific actions _____

Players

Respect Toward Officials

1 2 3 4 5

1 2 3 4 5

Respect Toward Opposing Players (i.e., taunting, etc.)

1 2 3 4 5

1 2 3 4 5

Court Demeanor (i.e., showboating)

1 2 3 4 5

1 2 3 4 5

Respect for Game Management Personnel

1 2 3 4 5

1 2 3 4 5

Any "3" ranking or below, indicate specific actions _____

Spectators/Support Groups

Respect Toward Officials

1 2 3 4 5

1 2 3 4 5

Respect Toward Opposing Team (i.e., taunting, etc.)

1 2 3 4 5

1 2 3 4 5

Spirit Demeanor (i.e., behavior, attitude, negative chants)

1 2 3 4 5

1 2 3 4 5

Respect for Game Management Personnel

1 2 3 4 5

1 2 3 4 5

Any "3" ranking or below, indicate specific actions _____

Hosting Facilities (Applicable for Hotel/Restaurant Only)

Behavior of Team and Coaches at Hotel/Restaurant

1 2 3 4 5

1 2 3 4 5

Behavior of School Support Groups at Hotel/Restaurant

1 2 3 4 5

1 2 3 4 5

Should be Considered for Award _____

Should NOT be Considered for Award (please comment) _____

Comments _____

Evaluation by: _____

Thank You.

THE BANK OF SUN PRAIRIE STADIUM

- During any session if anyone leaves the Bank of Sun Prairie Stadium for any reason, they will need to purchase another ticket.
- The Bank of Sun Prairie Stadium is a smoke-free facility. A No Smoking policy is in effect for the entire tournament.
- Participating team bands will be assigned seating Sections H, & J.
- Tickets for ADA seating must be purchased/exchanged at the main ticket concourse of the Bank of Sun Prairie Stadium at the Ticket Windows.
- Any fans in wheelchairs will not be allowed to sit on the field of the Bank of Sun Prairie Stadium or in their student section. All individuals in wheelchairs must sit in the designated ADA seating areas.
- The "WILL CALL" ticket window is located in the Lobby of the stadium.

POST TOURNAMENT

Ordering Extra Medals

- Additional sectional and/or state tournament medals can be ordered at <https://wiaa.escoinc.com> or call Erffmeyer & Son Company at 1-800-852-4266. You do not need to contact the WIAA. All schools will work directly with ESCO.

Ordering Photos

- VIP is the official photographer of the WIAA. Any photos taken during the Awards Ceremony and game action can be ordered off the VIP website < www.vipis.com >.

Souvenir Apparel

- ONLINE: Official 2024 WIAA Lacrosse State Tournament apparel will be available online via Elite Embroidery <https://wiaalax2024.itemorder.com/>. All items will have the state tournament logo printed on the front and have additional options for customizing with your name on the back. Orders must be placed prior to May 28th, 2024. Items will be shipped after the store closes. You can pick up orders at the State Tournament as well.
- ONSITE: There will also be onsite sales with a selection of apparel from the online store. Name customization options will be available onsite as well. There may be items in the store that are "online exclusives" that will not be offered onsite.
- Please direct questions regarding apparel to Elite Embroidery at josh@hatzoenonline.com or 608-318-1211

Phone Numbers in Sun Prairie

Melissa Gehring - Tournament Manager, WIAA (cell)	(920) 306-0590
Todd Clark - Communications Director, WIAA (cell)	(715) 701-3033
Eric Nee - Sun Prairie Area School District Director of Athletics	(608) 516-0014
Jim Ertel-Sun Prairie Area School District Assistant Director of Athletics	(608) 576-2444
Destination Madison (Hotels and visitor info)	(608) 255-2537