



October 31, 2020

Welcome to the WIAA State Cross Country Championships. Please carefully read the following information/instructions and share them with your Athletic Director, assistant coaches, athletes, and spectators who will be attending the State Cross Country Meet.

STATE SITES

TIME SCHEDULE ARROWHEAD Division 1

Session A

- 8:30 am Course Opens for Preview (Sectionals 5 & 6)
- 9:30 am Girls Race
- 10:10 am Boys Race
- 11:10 am Session A Teams and Spectators off-site

Session B

- 11:30 am Course Opens for Preview (Sectionals 3 & 4)
- 12:30 pm Girls Race
- 1:10 pm Boys Race
- 2:10 pm Session B Teams and Spectators off-site

Session C

- 2:30 pm Course Opens for Preview (Sectionals 1 & 2)
- 3:30 pm Girls Race
- 4:10 pm Boys Race
- 5:10 pm Session C Teams and Spectators off-site

TIME SCHEDULE COLBY Division 2

Session A

- 8:30 am Course Opens for Preview (Sectionals 1 & 4)
- 9:30 am Girls Race
- 10:10 am Boys Race
- 11:10 am Session A Teams and Spectators off-site

Session B

- 11:30 am Course Opens for Preview (Sectionals 2 & 3)
- 12:30 pm Girls Race
- 1:10 pm Boys Race
- 2:10 pm Session B Teams and Spectators off-site

Session C

- 2:30 pm Course Opens for Preview (Sectionals 5 & 6)
- 3:30 pm Girls Race
- 4:10 pm Boys Race
- 5:10 pm Session C Teams and Spectators off-site

TIME SCHEDULE MAPLE GROVE VENUES

Session A

- 8:30 am Course Opens for Preview (Sectionals 2 & 4)
- 9:30 am Girls Race
- 10:10 am Boys Race
- 11:10 am Session A Teams and Spectators off-site

Session B

- 11:30 am Course Opens for Preview (Sectionals 1 & 3)
- 12:30 pm Girls Race
- 1:10 pm Boys Race
- 2:10 pm Session B Teams and Spectators off-site

Session C

- 2:30 pm Course Opens for Preview (Sectionals 5 & 6)
- 3:30 pm Girls Race
- 4:10 pm Boys Race
- 5:10 pm Session C Teams and Spectators off-site

RACE TIME SCHEDULE

The information listed above has been reviewed by Sports Medical Advisory doctors and has been selected as the race format for State. With 114 runners in each gender, races will need to be split into three sessions.

- WIAA has determined which teams are designated for each session based on distance from the host site, and geographical location
 - No changes will be made to groupings. Only Sports Medical Advisory Committee recommendations will alter the schedule.
 - The WIAA has placed the State teams into three sessions, to minimize the number of athletes on the course, per SMAC recommendations
- Teams are allowed 7 runners and one alternate.
- No teams (Girls and Boys) will arrive earlier than 60 minutes prior to race time, for warm-ups.
- Girls will race first in each segment
- Boys race will start 40 minutes after the start of the girls race.
- Teams should race and leave.
- The earlier groups of teams to race should be departed from the race site prior to the arrival of the next group of teams
- No awards or recognition of athletes at the race site. Trophies and Medals will be mailed to each team/individual at their school.
- All final results should be communicated to the coaches as soon as possible, following the final race.
 - Results of the earlier races will not be posted or provided by the timing company until the final race in each gender has been completed.

COVID ADJUSTMENTS TO RACE COURSE SET-UP

- Starting line should be set up to allow social distancing of competitors from different teams.
 - 2 team boxes at one end - Minimum of 6 feet between teams.
 - 10 individual lanes – 6 feet apart, but do not need to be boxes
 - 2 team boxes at the opposite end – minimum of 6 feet between teams.
 - Team Boxes and lane assignments (individual runners) have been drawn for each session.
 - Qualifiers out of a Sectional will be designated to boxes and lanes nearest to each other.
- Finish line should be open and allow runners to immediately exit upon completion of the race.
 - Any personal items that will be removed from the athlete prior to the race, should be left in a designated area near the finish line, or in the bus/team vehicle.
 - No personal items may be brought to the starting line.
- No access behind the finish line to any spectators or non-essential personnel.
 - Media should request interviews and should be contained to an area where they can maintain social distance from athletes and other media personnel.
- No congregation or stopping around the finish line – athletes must move away from finish area quickly.
 - A designated “catcher” (must be masked) from each team shall be available at the finish line to assist runners who need it, and to direct all athletes from their team to exit the finish area. Catchers are to remain socially distanced from individuals who are not a part of their team.
- Upon completion of the race, athletes should re-mask and maintain social distance from others.

RACE COURSE DETAILS

- To assist schools, managers must send a map of their course to all schools competing at their site. The map is to include description of the course (terrain, surface, turns, etc.).
 1. Course should be marked no later than 1 1/2 hours before the meet.
 2. Course should only cross pavement, not run along the side of roads, parking lots, and sidewalks.
 3. Natural barriers should be utilized where possible.
 4. Blue flags should be used where the course is not lined or where there might be a question.
 5. Flags should be placed three feet to the side of lines.
 6. The starting line should be established so that lane 1 is on the runners' left.
 7. A visual marker (flag, cone, etc.) must be present 100 meters from the starting line to assist officials with recalls.

8. Distance from start to first significant turn should be 300 to 400 yards. Double turns should be used instead of 90 degree turns where possible, particularly early in the course.
9. Course should allow 800 meters before the course narrows and restricts runners to pass.
10. Chute should be constructed long enough and in such a manner to eliminate potential overflow of runners. (Rule 8-3-4, 8-3-5, 8-4 Figure 10)
11. Course distances should be as accurate as possible. Markers should be clearly visible at each mile with splits provided all runners at those points.
12. Course should allow 1/2" spikes to be worn.
13. Meet management must identify the restricted and non-restricted areas.
14. The use of lead and trail vehicles/carts is recommended. If only one vehicle/cart is available it should be used in a trail capacity.
15. The use of music at meets should cease two minutes prior to the start of the race. Note: other than music used by meet management, noisemakers and audible music will not be allowed at or near the starting line, (Earbuds are allowed).
16. Course shall be 5000 meters.
17. Rule 8-1 Permits the use of double boundary lines marking both the inside and outside boundaries of the cross country course. Directional flags or directional signposts would still be required.

***COVID Adjustments to Race Course supersede all Race Course Details when in conflict**

- Restricted/Non-restricted Areas
 - Tournament Managers must define:
 - Restricted areas where no one except appropriate competing athletes/meet personnel are allowed and where athletes are prohibited from removing any portion of their team uniform, excluding shoes. These areas include, but are not limited to the starting line, finish chute, awards stand, any special area(s) on the course, any other designated area(s).
 - Non-restricted areas: In these areas coaches and team managers shall be allowed to encourage, call out times, give verbal instructions, etc.
 - This information must be sent to all involved schools and WIAA officials prior to the meet.

TIMING COMPANY

- The WIAA has contracted Prime Time Timing for timing at all three State sites.

COACHES' MEETING

Work out all details, for this meet, through a virtual meeting and/or a pre-meet document

TEAM CAMPS/TENTS

No team tents should be allowed unless there is ample space to keep teams at a significant distance from one another.

NATIONAL FEDERATION ALLOWED ADAPTATIONS

- Measuring wheels on visiting courses must be used for coaching purposes only. If used to question or challenge the length of the course the coach shall be charged with "Unsportsmanlike Conduct." (Rule 8-7)
- Any runner, coach, or team personnel who is observed tampering with a flag on the course anytime during pre-meet warm-ups, competition, or post-meet activities shall be charged with "Unsportsmanlike Conduct." (Rule 8-7)
- Any runner who has not reported to the clerk of course prior to the three-minute race countdown shall be charged with "Unacceptable Conduct."
- The penalty for "Unsportsmanlike Conduct" is no further involvement in the meet. The penalty for "Unacceptable Conduct" is disqualification from the race. A written report must be filed with the WIAA.

MUSIC

- Other than music used by meet management, noisemakers and audible music will not be allowed at or near the starting line. (Earbuds are allowed)

RACE RULES & REGULATIONS

- No Smoking/No Pets
 - The WIAA has a "No Smoking" policy for all of its State Tournaments. Each State venue may determine and enforce a pet policy.
- Race Information
 - Entry change cards will be available at a predetermined location on the site of the State Meet. If you have changes in entries, spelling corrections, or any other changes, immediately fill out the entry change card and turn it in before competition starts.
 - Each runner is to wear their assigned race numbers on both the front and the back of their jersey.
 - If a coach distributes the wrong assigned chips/racing numbers to their athletes, but the team score is correct, there will be no changing/correcting of names on the final results.
 - Bib numbers must be worn properly. Penalty may result in disqualification.
 - Lane assignments will be provided and are listed in the on-line program.
 - It is critical that all runners move through the finish area without stopping until the end. **MOVE THROUGH THE FINISH AREA QUICKLY!**
- Warm-Ups
 - Warm-up on the course will be permitted during your session, once a race have begun, provided the following regulations are followed:
 - Plan your warm-up so you follow the race in progress from a considerable distance.
 - Let the race in progress proceed around the first turn before entering the starting area to begin warm-ups.
 - Be prepared to stop or alter your warm-up if you get into the proximity of an ongoing race. Stay clear of areas that are heavily congested.
 - The use of measuring wheels is for coaching purposes only. If used to question or challenge the length of the State Meet course the coach shall be charged with "Unsportsmanlike Conduct."
 - Any runner, coach, or team personnel who is observed tampering with a flag on the course anytime during pre-meet warm-ups, competition, or post-meet activities shall be charged with "Unsportsmanlike Conduct."
 - Warm-up on the course will not be permitted in the finish area once the races begin. This refers to the entire area, which is enclosed by barricades. This area should be reviewed during the "course inspection" period.
- Restricted Areas

Restricted areas where no one except appropriate competing athletes/meet personnel are allowed and where athletes are prohibited from removing any portion of their team uniform, excluding shoes, are:

 - The starting area.
 - The race course.
 - The finish chute.
 - The awards stand.
- Aiding A Competitor (NFHS 8-7)
 - It is an unfair act when a competitor receives any assistance. Assistance includes:
 - Interference with another competitor.
 - Pacing by a teammate or persons not participating in the event.
 - Competitors joining or grasping hands with each other during a race.
 - Receiving water or other liquids.
 - Communicating with a competitor through the use of a wireless device.
 - Coaching a competitor from a restricted area.

*Both competitors shall be disqualified unless a competitor is injured or becomes ill and an appropriate health-care professional is not available, only the injured/ill competitor is disqualified. NOTE: Every attempt should be made for the appropriate health-care professionals to make these decisions as to assistance.

*NOTE: A coach may verbally instruct a competitor provided the coach is positioned in an unrestricted area. It is illegal, however, for a coach/team personnel/team follower to come out onto the race course to talk with a runner.

- **Wireless Communication Devices**
 - Wireless communication devices (headsets, radios, etc.) except for the official equipment used by meet management and meet officials is PROHIBITED.
 - Individuals bringing such equipment will be instructed to return the item(s) to their vehicles.
 - MP3 players are allowed.
- **Videotapes/Television Equipment**
 - The use of unofficial videotapes or any other television equipment will not be used by the meet manager, the jury of appeals, or chute director to verify or determine:
 - Finishes.
 - Disqualifications.
 - Officiating decisions.
 - Video review from the Official Timing System would be used only to verify order of finish in the event of a timing system failure or jury of appeals request. Finish places may change based on officials' review of the official videotape.
- **Scoring (Rule 8-2-1, 2, & 3)**
 - All competitors who finish the race shall be ranked and tallied.
 - All three races in a gender must be complete before results can be tallied
 - **All three races in a gender must be complete before timing company releases any results.**
 - The team score shall then be determined by totaling the points scored by the first five finishers of each team.
 - The team which scores the smallest number of points is the winner.
 - If fewer than five competitors of a team finish, the places of all members of that team shall be disregarded and the team scores reranked.
- **Ties (Rule 8-2-4, & 5)**
 - Ties in team scoring shall be resolved by comparing the sixth place finishers from the tying teams.
 - The team with the best sixth place finisher wins.
 - If one team does not have a sixth place finisher, the team with the sixth place finisher wins.
 - If only five competitors of tying teams finish, the tie shall be resolved by totaling the scores of the first four finishers.
- **Awards**
 - All awards will be mailed to member schools. There will be no awards ceremony on-site.
 - Trophy to championship and runner-up teams
 - Medals to:
 - Members (7) of championship and runner-up teams.
 - First ten athletes regardless of status (individual or team)
 - Schools may purchase from the WIAA additional medals for members of the championship and runner-up teams directly from ESCO - (www.escoinc.com)

JURY OF APPEALS

- The Jury of Appeals will consist of:
 - Meet Manager,
 - A contracted WIAA Starter,
 - A contracted WIAA Starter
 - Representative of the WCCCA
 - Representative of the WCCCA (in the absence of a WIAA representative)
 - The meet referee cannot be a part of this committee.
 - The membership of this committee will be published and sent to all involved schools and the contracted WIAA officials prior to the meet.
- The committee will serve as the final board of appeals. Their responsibilities include:
 - Hearing and ruling on appeals of official's decisions.
 - This committee, however, has no authority to set aside, modify, or change defined WIAA tournament qualifying procedures or National Federation Track & Field/Cross Country rules.

- If anyone on the committee has his/her school involved with an appeal they must withdraw from that particular committee review.
- The WIAA does not have the authority to change a meet referee or jury of appeals decision.
- The meet referee will assemble this committee prior to the start of the meet to review their responsibilities.
- Committee members must stay and be available after the meet for approximately 30 minutes.
- Appeals
 - Coaches having concerns/questions regarding a race should immediately identify their concern to any of the WIAA officials (referee or starters) outfitted in the black and white officiating shirts/jackets. If you wish to make a formal appeal, you must clearly state this intention to the official.
 - 30 minute period of appeals (clerical or misapplications)- Rule 3-5-3 a, b, Rule 2-3-3
 - Misapplication of the rules which must be filled within 30 minutes after the announcement of event results.
 - Correction of clerical or team scoring errors which may be corrected up to 48 hours after the end of the meet, unless another time period is specified in advance by the games committee or meet director (30 minutes).

STARTING PROCEDURE

- Starters should not give instructions nor answer questions after the three-minute countdown. The information given over the public address system must be:
 - -15 minutes to the start of the race
 - -10 minutes to the start of the race
 - -5 minutes to the start of the race
 - -3 minutes to the start of the race - all runners must have reported to the clerk of course
 - -2 minutes to the start of the race – all runners masks may be removed, coaches must vacate area
 - -1 minute to the start of the race - all runners must be positioned, and remain, behind the starting line
 - -30 seconds to the start of the race
 - -15 seconds to the start of the race
 - -10 seconds countdown to 5 seconds
 - -The starter fires the gun when all runners are "motionless and set."
- If a public address system is available the entire countdown to 5 seconds is done by the announcer. The starter is responsible only for firing the gun when all runners are motionless and set.

RECALLING A RACE

- If a runner falls during the first 100 meters due to contact with another runner, the race shall be recalled by firing the pistol.
- The countdown should normally be started again from 30 seconds. This can be modified, however, depending on special circumstances.

UAVS (DRONES)

- Refer to Policy for UAV's at WIAA Tournament Series Event
- <https://www.wiaawi.org/Portals/0/PDF/Media/wiaadronepolicy.pdf>

MISCELLANEOUS

- Pre-order State Tournament apparel (T-Shirts, Sweatshirts, Joggers, Bags, Stocking Caps, etc.) at www.Madacustom.com
 - Store will remain open approximately a week after the State Meet has concluded.
- Programs – Available on line only this year at www.wiaawi.org
- Important Phone Numbers
 - Kate Peterson Abiad WIAA (715) 344-8580 (office)/(715) 496-0456 (cell)

MASKS

Everyone MUST wear a mask at all times before, during and after the event.

- Runners may take their mask off 2 minutes prior to the start of the race.
 - Masks must not be dropped to the ground at the start of the race. Gators may be worn, or masks should be carried by the runner in some manner so that they can put the mask back on at the conclusion of the race.
- Coaches and all event/team personnel must keep masks on at all times.

HOST SCHOOL ALLOWANCE

- The host school will receive \$800,
- The tournament manager will receive \$300
- The host school will keep 100% of parking, 100% of concession sales, and 20% of ticket sales
- The WIAA will pay four officials (one meet referee and three starters) for the State Meet
 - Officiating Fee: \$120
 - 45¢ per mile (round trip) for travel
- Medical coverage should be billed directly to the WIAA

NO PRACTICE AT FACILITY/PRACTICING AT SECTIONAL SITE

- Host schools are not permitted to allow participating schools to practice at their facilities prior to tournament competition. Schools are prohibited during the regular season and the WIAA tournament series from practicing for sectional and State Tournament preparation at sites and facilities hosting WIAA tournaments.

MEDICAL

The Sports Medical Advisory Committee (SMAC) has recommended the following medical coverage for any large Cross Country event. These are suggestions, and are not mandatory. The information listed here may need to be adapted based on the venue site, the number of participants and spectators, and the weather conditions.

- WIAA, medical team and local health department COVID-19 guidelines are to be followed.
- Medical care facility ideally needs to be near, within close visual contact of the finish line.
- Volunteers (provided from each competing team) are needed to assist athletes at the finish line.
- Recommended for State (may be Sub Sectionals): physician (not required at Sub Sectionals/Sectionals), 4 or more athletic trainers (one to be in course cart), other LATs in medical tent
- Equipment Currently used at State (consult with your local medical staff regarding what is needed at the Sub Sectional/Sectional level)
 - 2 or more lounge chairs that recline
 - 4-6 cots
 - Blankets
 - Pillows
 - Towels
 - Ice/Ice bags
 - Athletic training supplies
 - (crutches, splints, wound care)
 - Stethoscopes
 - Sphygmomanometers
 - Water
 - IV Poles
 - Medical forms
 - Clip boards/pens
 - PPE
- EMS
 - Nebulizer supplies/medications
 - EPI pens
 - IV fluids
 - IV equipment
- Other
 - Patio heaters
 - Motorized carts or UTVs that will allow transport of athletes. One vehicle to roam course (minimum). One vehicle at finish line (ideal)
 - Radio communication – one with roaming cart, one in medical tent/building and one per spotter along course.
 - Notify local hospital/medical facility of event and times.
- Inhalers

- Runners who have asthmatic conditions may legally use an inhaler during competition. A physician's statement documenting the need must be presented to the meet manager or meet referee prior to the beginning of the meet. A visible prescription label will also satisfy this requirement.
- Pre-Contest Screening
 - Athletes and coaches shall check their temperature at home before attending practices or games. If a student-athlete or a coaching staff member has a temperature of 100.4 degrees or above, they should not attend practices or games.
 - Any student-athlete that has symptoms and/or fever should not travel with the team or participate in any competition or team activities and should begin self-quarantine immediately.
 - What if athlete is sick or exposed? – refer to the WIAA Fall Return to Play Considerations
 - A tracing sheet shall be kept of all individuals traveling with the team to the contest verifying that the traveling party has been prescreened that day before departure.

TEAM PACKET & COVID PAPERWORK

Each team must have a completed the COVID-19 – Coach/Athlete Symptom Checklist Verification Form. The form is to be given in exchange for the Team Packet.

Consider handling collection of COVID paperwork and distribution of team packets (including race numbers) in the parking area, prior to teams unloading their bus.

COVID-19 – Coach/Athlete Symptom Checklist Verification Form: (Scroll to page 2)

<https://www.wiaawi.org/Portals/0/PDF/Health/Covid/WIAA-Fall-Culminating-Event-Req-Verification.pdf>

WIAA Tournament Accountability

- When arriving at the venue for a contest, coaches will exchange the verification form signed by the coach and athletic director acknowledging that the students have been prescreened and the tracing sheet is accurate.
- When departing for the contest, coaches take their tracing sheet and verification form signed by the coach and athletic director acknowledging the tracing sheet's accuracy. If a coach cannot, or does not produce the tracing sheet when verification is requested, it shall be reported to the WIAA office by the opposing coach.
- Failure to produce the verification form and/or the tracing sheet will result in a forfeit. **SUBSTITUTIONS – Please review the following:**
- There is a provision per WIAA Board of Control Covid-19 accommodations permitting replacement of a team or individual who has qualified from one level to the next but is unable to continue due to Covid-19 related circumstances.
- The provision extends ONLY to the most recently defeated team or the individual in the next place. Note: if the next place finisher is two individuals or more tied, there will be no replacement.
- There is no provision for moving up any other team or individual.
- Notification should be given as early as possible so the most recently defeated team or the individual in the next place can prepare. There is, however, no deadline. Substitution can be made up to the day of the event.
- If a vacancy occurs because there is no available or eligible team or individual, the scheduled opponent receives a forfeit.
- **A school whose team or individual is unable to continue in the tournament program is expected to IMMEDIATELY notify the following:**
 1. WIAA office.
 2. School hosting next round of competition.



COVID-19 - COACH/ATHLETE SYMPTOM CHECKLIST VERIFICATION FORM 2020-2021

I certify that our school has completed the prescreening of each person in our traveling party and team today before traveling to our WIAA Tournament contest. We have read, understand, and agree to abide by all of the information contained within the WIAA Return to Fall Sports Considerations. I further certify that if I have not understood any information contained in this document, I have sought and received an explanation of the information prior to signing this statement.

_____ **Circle one:** Regional | SubSectional | Sectional | State Sport

Opponent

Contest Date

School Name _____

Coach's Signature _____

Athletic Director's Signature _____

This form must be completed and carried to the WIAA Tournament contest. Schools involved in the contest will exchange a copy of this form. Coaches must also carry with them a copy of the COVID-19 Coach/Athlete Symptom Checklist and produce it if requested by the opposing team and/or host school.

POST RACE INFORMATION

- Results Distribution – no results will be released by the timing company until all sessions are completed in a gender.
 - Spectators find results online at pttiming.com.
- Results and other tournament information will be posted on the WIAA website. www.wiaawi.org

OFFICIALS

The WIAA will assign a Meet Referee, and 3 Starters for the State competition. Must be masked upon arrival to the site, and throughout the meet, until they depart.

Officials shall:

- Bring personal hand sanitizer. Wash hands frequently.
- Don't share uniforms or equipment.
- Bring own supplies
- Follow social distancing protocols
- Eliminate handshakes, etc.

UNIFORM/EQUIPMENT REGULATIONS (RULE 8-6)

- Make sure all your runners are in legal attire. The clerk of course, the referee, and both starters will check runners on the starting line before each race.
 - Gloves may be worn.
 - No regulation on color(s).
 - Athletes must compete using the defined appropriate shoes/spikes. Spikes, if allowed may NOT be longer than 1/2 inch. Rule 8-6-1a(3).
 - There are no longer any restrictions regarding jewelry.
 - The only allowed head coverings are knit caps/headbands (ear warmers) which may be solid or multi-colored. School names, nicknames, and mascots are allowed, along with a manufacturer's logo. Items covering the entire head such as scarves, bandannas, do-rags, baseball caps, etc. may not be worn during competition. Waivers for other head coverings may be issued for religious or medical situations by the WIAA staff.
 - A single manufacturer's logo/trademark no more than 2 1/4 square inches with no dimension more than 2 1/4 inches is permissible on all apparel, including clothing worn under the uniform.
 - The American Flag may be worn on the uniform, but shall not exceed 2" x 3".
 - Other items may be placed on the team warm-ups provided the warm-ups are not worn in actual competition.
- Preventative Officiating
 - The clerk of course, meet referee, and both starters will prior to the start of each race enforce uniform, visible apparel, and shoe regulations.
 - Remind athletes that they may not flip at/before/after crossing the finish line. Penalty is automatic disqualification
 - Remind athletes that the bib numbers must be worn properly. Penalty may result in disqualification.
 - The final responsibility, however, still lies with the athlete and/or coach.
- Wireless Communication Devices
 - Wireless communication devices (headsets, radios, etc.) except by meet management and meet officials is PROHIBITED.
 - Individuals bringing such equipment will be instructed to return the item(s) to their vehicles.
 - MP3 players are allowed.

SPECTATORS

Attendance priority considerations should be given to actual participants and coaches. Each host, when possible, is to provide the opportunity for all members of each team's travel party (as defined in Admission Policies – Tournament Regulations) to receive paid admissions for 4-5 spectators or an overall admission, limited by social distancing requirements (i.e. overall attendance shall not exceed a maximum capacity while still maintaining minimum 6ft. separation spacing for individuals and/or family groups)

Tickets must be equally distributed between participating schools. If a team does not need their full allotment of tickets, they will be made available to the opposing team(s)

Hosting preference will be given to those whose local health and district policy provides the ability to accommodate these parameters. If the host team is unable to meet the spectator parameters at their home facility, they may host at another facility. If no alternate location can be secured by the home team, the WIAA should be notified immediately and the event will be moved to the opposing school's facility (or an alternate location). In the event that neither team can meet the spectator requirement, the event will remain with the original host.

Hosts shall consult with their local health department when determining whether or not they can meet the spectator requirements listed above.

1. Consider No Walk-up ticket sales. Tickets should be pre-purchased.
2. All attendees' names should be kept on a list, for future reference.
3. Timing of Spectators – Spectators should arrive as late as possible and leave the site immediately after the conclusion of the race in which their team competes.
4. Spectators are not allowed to stay for all sessions, unless there is a circumstance where a spectator is on the list of an athlete or coach in each of the sessions, or maximum numbers have not been reached
5. Spectators should have no contact with the athletes while on the competition site.
6. Masks – **All spectators will be masked.** Those without a mask will not be allowed to enter the event. Masks must be worn at all times. Those who do not comply will be asked to leave.
7. Social-distancing should be maintained throughout the course.
8. Keep in mind the Tiers that have been provided to you in the Return to Play Considerations:
 - Tier 1 (Essential): Athletes, coaches, officials, event staff, medical staff, security
 - Tier 2 (Preferred): Media
 - Tier 3 (Non-essential): Spectators, vendors

The price of a State Tournament ticket this year is \$9. All spectators must depart after their session, unless maximum crowd capacity has not been met (by local health department guidelines)

- Consider providing an allotment of tickets to each participating school
 - They sell to their spectators
 - They provide list
 - List should be grouped by family unit
 - Family groups may stay together, but must maintain social distancing from other spectators
- Admission must be charged. Only the following people will be allowed free admission
 - Seven competing runners – and one alternate
 - Three additional individuals (coaches, managers, etc.)
 - There is no provision for free admission for school administrators, bands or cheerleaders.

OTHER IMPORTANT EVENT INFORMATION

WIAA Fall Culminating Event Requirements

- Visiting school teams and spectators are expected to comply with the host school strategies for COVID risk mitigation
- Masks shall be worn by anyone on the bench/sidelines and by officials.
- Masks shall be worn by competitors as determined by the Governor's order and sport guidelines.
- Masks shall be mandatory for all spectators both indoor and outdoor.

PA Announcements (please notify teams of this procedure)

- Prior to the start: *"Fans, thank you for observing social distancing and making every effort to keep our players healthy and in the game. **Per the Governor's order masks are required at this event.** The teams are limiting exposure and will wait for the stands to clear and spectators to exit before leaving the field or court tonight."*

- Prior to the end of the contest: *“We thank you for observing social distancing and making every effort to keep our players healthy and in the sport. We will be putting 10 minutes on the scoreboard at the end of the contest and are asking that everyone please exit before it runs down to zero. This will help our teams limit exposure as they will wait for the stands to clear and spectators to exit the stadium/gym before leaving tonight. Thank you for your cooperation.”*

PARKING

Parking information should be provided to teams and spectators.

	Participants	Spectators
Parking	<ul style="list-style-type: none"> ▪ Establish designated parking for team buses, equipment trucks, and other vehicles. ▪ Consider establishing parking spaces that would minimize participant interaction with non- participants ▪ Consider prohibiting spectators in participant parking areas. 	<ul style="list-style-type: none"> ▪ Consider digital sales of parking areas that allow for assigned parking that implements social distance spacing. ▪ Consider digital sales of parking based on lots that are near each seating location. ▪ Assuming reduced crowd size for the event, consider parking vehicles every other space to provide visible social distancing

PEDESTRIAN FLOW

Post signage of access and venue precautions in all routes to and from the venue/facility that patrons would take to move between their vehicles and the venue.

- All team coaches and participating athletes must enter the site as a complete group.

	Participants	Spectators
Pedestrian Flow	<ul style="list-style-type: none"> ▪ Post signage of access and venue precautions in all routes to and from the venue/facility (routes that would be taken once the patron exits their vehicle) ▪ Consider restricting interaction with non- participants during ingress and egress from the facility ▪ Create protocols to limit entrance and exit traffic, and designate specific facility entrances and exits. Establish protocols to ensure staggered pick-up and drop-off for practice and events 	<ul style="list-style-type: none"> ▪ Consider implementing a design plan that allows attendees to park in the geographic area of facility gate entry.