

INSTRUCTIONS FOR COMPLETING THE WIAA SCHOLAR ATHLETE AWARD NOMINATION FORM

1. **Banquet Attendance:** To be considered for statewide recognition, a student athlete **must** be able to attend the WIAA Scholar Athlete Banquet. This year's banquet will be held on Sunday, May 4, 2014.

2. **GRADE POINT AVERAGE.** School officials should compute the cumulative GPA of the nominee using grades earned through the most recently completed grading period. Do not list any courses that were taken on a pass/fail basis. **Disregard pluses and minuses. (e.g., if the grade is A-, indicate it only as an A.) This may mean recalculation by the Principal.**

To establish the GPA, use the following steps:

- A. For each course listed, multiply the point value of the grade by the number of credits received for the course (A=4, B=3, C=2, D=1, F=0).
- B. Total all point values for courses/credits listed.
- C. Total the number of credits indicated.
- D. Divide the total number of point values by the total number of credits listed.
- E. Round off this number to the nearest 100th of a point (e.g., 3.758 = 3.76, 3.784 = 3.78).
- F. Failure to calculate GPA as directed will disqualify the nominee.
- G. Only students whose GPA is 3.50 or better will be considered for statewide WIAA Scholar Athlete honors. Those whose GPA falls between 3.0 and 3.49 will automatically receive an award recognizing them locally as their school's male or female WIAA Scholar Athlete.

3. **Class Rank.** Show the student's rank in his/her graduating class and the size of the class. (This is for informational purposes and does not factor into the judging.)

4. **SAT score and/or ACT score.** (This is for informational purposes and does not factor into the judging.)

5. Using the drop-down menus, identify all the sports in which the student earned a varsity letter during the appropriate season and grade. Include any varsity letter that the student earned in grades 9, 10 or 11. Sports are listed by season. For grade 12, list only those letters earned in fall and winter sports. **DO NOT** include participation outside of athletic involvement (i.e., student manager letter, statistician, cheerleader, etc.). A special box has been included for student athletes who compete in two sports during the same sport season.

6. Identify all the individual sport championships your student athlete has earned by using the drop-down menu. ***A student athlete must finish in first place to receive credit*** in this category. Individual sports are listed. (These individual championships include conference, regional, sectional and state championships.) Be certain to indicate the number of years each championship has been earned. If the sport your nominee desires is not listed, it cannot be recognized in this category.

7. Identify all the team sport championships your student athlete has earned by using the drop-down menu. ***A nominee's team must finish in first place to receive credit*** in this category. Team sports are listed. (These individual championships include conference, regional, sectional and state championships.) Be certain to indicate the number of years each championship has been earned. If the sport your nominee desires is not listed, it cannot be recognized in this category.

8. List **FIRST TEAM All Conference** and **VARSITY Most Valuable Player (MVP)** team sport honors won by the nominee. Please place one honor per box. Be certain to indicate the number of years each honor has been earned.

9. Students seeking statewide recognition should complete the essay question in 250 words or less and type an essay to the following question: **How has athletic participation contributed to your development and how do you think it will impact on your future?** It is the student's responsibility to write and edit the essay. The answer should be single spaced with a double space between paragraphs. The student's name is not to appear on the essay. Essays will be judged and used to break all ties.

10. List all co-curricular activities and organizations in which the student participated during the 9th, 10th, 11th and 12th school years **ONLY THOSE SCHOOL ACTIVITIES THAT ARE SANCTIONED OR APPROVED BY THE LOCAL SCHOOL SHOULD BE INCLUDED.** Indicate how many years the student participated in the drop-down menu provided. In addition, list any office that the student held for a particular organization. If the student held more than one office for any organization, list only the highest office held.

11. List all civic and community organizations or activities in which the student has been involved during the student's high school career (grades 9-12) and offices held (if any). This would include 4-H, Boy Scouts, Girl Scouts, Hospital Volunteer, etc. It is not necessary to list the number of years the student was involved.

12. If you have questions relating to any aspect of the WIAA Scholar Athlete Award program, please email Tom Shafranski at tshafranski@wiaawi.org or call the WIAA at (715) 344-8580.

13. The statewide Awards Ceremonies will be held May 4, 2014. Five guests may attend with the recipient. Please mark your calendar.